

#637 File Review: Staff Self Assessment (2016-17)

IDENTIFIERS AND DEMOGRAPHICS

Teacher Name: _____

Student Name: _____

District: Select the district the student resides in: (USD) _____
(Teacher Information Page)

KIDS ID: Enter the 10-digit KIDS ID number: _____
(TIP)

School (grade) level of the student: _____
(TIP)

MEETING NOTICES

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| 1.) | Yes/No | Was the Notice of IEP meeting given to both of the child's parents (or educational decision maker) (and student if 18 years or older) at least 10 calendar days before IEP meeting? (101.3-Notice of Meeting) |
| 2.) | Yes/No | Did the IEP meeting notice indicate the date, time, location, and purpose of the meeting and titles or positions of the persons who will attend on behalf of the agency? (101.3-Notice of Meeting) |

EARLY CHILDHOOD TRANSITION

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| 3.) | Yes/No
N/A | If the child is transitioning from Infant-Toddler Part C Program does documentation exist that a Part B agency participated in transition planning conferences? (Teacher Information Page) |
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PARENT RIGHTS

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| 4.) | Yes/No | Is there documentation in the special education file that the educational placement was determined annually? (TIP; IEP Records) |
| 5.) | Yes/No | Were the Parent Rights document, prior written notices, and requests for consent provided to the parents/legal education decision maker in language understandable in the <u>native language of the parent</u> ? (TIP) |
| 6.) | Yes/No
N/A | <u>If the IEP was amended</u> by the IEP team, either through written amendment process or during the current school year, <u>was Prior Written Notice provided to the parent</u> informing them of the proposed action to amend the IEP? (TIP; 103.1-Notice of ID, Change, Consent form) |
| 7.) | Yes/No
N/A | If the student was <u>reevaluated</u> with the current school year, <u>was Prior Written Notice provided to the parents</u> and informed consent obtained before conducting the reevaluation? (TIP; Dates Page; 201.2-Notice for Evaluation/Reevaluation) |

CONTENT OF THE IEP

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| 8.) | Yes/No | Does the IEP include a description of the child's present level of academic achievement and functional performance (PLAAFSs)?
<i>Note: Select yes if all of the following components are described: current levels of academic achievement, functional performance, impact of the exceptionality and baseline data. (Academic & Functional Performance; Goals)</i> |
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| 9.) | Yes/No
N/A | If the IEP team has determined that the child will participate in the Alternate Assessment instead of participating in a particular State or District Assessment, does the IEP specify: 1.) why the child cannot participate in the general State or District assessment, and 2.) why the particular alternate assessment selected is appropriate for the child? (District and State Assessments; Academic & Functional Performance) |
| 10.) | Yes/No | Does the IEP describe how progress toward meeting the annual goals will be measured? (IEP Goals) |
| 11.) | Yes/No | Does the IEP include the projected date for the beginning of special education and related services, supplementary aids and services (including accommodations), program modifications, and supports for school personnel? (Special ed & Related services; Accommodations/Mod pages) |
| 12.) | Yes/No | Does the IEP include anticipated frequency, location, and duration of special education and related services, supplementary aids and services (including accommodations), program modifications, and supports for school personnel? (Special ed & Related services; Accommodations/Mod pages) |
| 13.) | Yes/No | Did the IEP team consider any potential harmful effects of the placement on the child (educational and/or social consequences), or on the quality of services that he or she needs? (Participation in Gen Ed.; 103.1-Notice of ID, Change, Consent form) |

IEP TEAM MEETING/SIGNATURE PAGE

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| 14.) | Yes/No | Did one or both of the child's parents (or child if 18 or older) attend? (<i>IEP Signature Page</i>) |
| 15.) | Yes/No
N/A | If the child is or may be participating in the regular education environment, did at least one regular education teacher of the child attend? (<i>IEP Signature Page</i>) |
| 16.) | Yes/No | Did at least one special education teacher of the child attend, or where appropriate, one special education provider of the child? (<i>IEP Signature Page</i>) |
| 17.) | Yes/No | Did an LEA representative or Designee attend? (<i>IEP Signature Page</i>) |
| 18.) | Yes/No | Did an individual who can interpret the instructional implications of evaluation results attend? (This may be a regular ed teacher, special ed teacher, or LEA rep already mentioned). (<i>IEP Signature Page</i>) |
| 19.) | Yes/No | Did the IEP contain documentation that the IEP team considered the concerns of the parents for enhancing the education of their child? (<i>Special Considerations Page</i>) |
| 20.) | Yes/No | Were the parent/legal education decision makers given their Notice of Parental Rights (procedural safeguards) on all required occasions? (<i>Special Considerations Page</i>) |
| 21.) | Yes/No | Is documentation included which indicates when periodic reports on the child's progress toward meeting the annual goals will be provided to the parents? (<i>Special Considerations Page; Progress Reports</i>) |

